

# Property Order Form

Film Date:

Job #

PLEASE PRINT CLEARLY

Property Info

Property Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

This information will appear on the video, please make sure it is correct\*\*

# of Bedrooms: \_\_\_\_\_ # of Bathrooms: \_\_\_\_\_ Approx. Sq. Footage: \_\_\_\_\_ Price: \_\_\_\_\_ MLS: \_\_\_\_\_

Agent Info

Company: \_\_\_\_\_

Agent Name: First \_\_\_\_\_ Last \_\_\_\_\_

Office Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone Numbers: Office \_\_\_\_\_ Cell \_\_\_\_\_ FAX \_\_\_\_\_

E-mail Address: \_\_\_\_\_

FIRST TIME ORDERS COMPLETE BILLING SECTION BELOW

Billing Info

Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Credit Card Information:  VISA  MasterCard  American Express

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (mm/dd/yy)

Requested Features

	PRICE
<input type="checkbox"/> <b>Agent Greeting (no charge)</b> (Must be present at time of filming)	_____
<input type="checkbox"/> <b>\$250 Internet Tour</b> 2.5 minutes without voice over	_____
<input type="checkbox"/> <b>\$400 Internet Tour</b> 2.5 minutes with voice over	_____
<input type="checkbox"/> <b>\$125 Still photo package</b> (10-15 Stills)	_____
<input type="checkbox"/> <b>\$25 Post to Realtor.com</b>	_____
<input type="checkbox"/> <b>\$400 Cable Show Cox Channel 3</b> (Best Homes on the Block)	_____
<input type="checkbox"/> <b>\$150 Property Website</b> (Hosted for 12 months)	_____
<b>GRAND TOTAL</b>	_____

For eHomeTours Use Only

FILMED BY: \_\_\_\_\_

TAPE # \_\_\_\_\_

AGENT PHOTO \_\_\_\_\_

FEATURES LIST \_\_\_\_\_

EDITOR \_\_\_\_\_

DATE POSTED \_\_\_\_\_

CHECKED \_\_\_\_\_

NOTES \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Special Notice: Tour Cancellation Fees Policy**

- \$100 – No show on scheduled tour date
- \$75 – Less than 24 hours prior to scheduled tour date
- \$50 – More than 24 hours prior to scheduled tour date

Tours are posted for 6 months only. If not sold, you can renew for an additional 6 months for \$60.00

\*\* Additional fees will apply if changes are made to this information.

4/14/2008